

FSK20119 Certificate II in Skills for Work and Vocational Pathways



Proud to be a Queensland Government
subsidised training provider



TRAINING MADE SIMPLE

PERSONALISED TRAINING

Face to face training with individualised learning plans and support to suit your unique needs.

EXCELLENT SUPPORT

Our friendly and professional trainers are there to help in person, by phone and email. We provide assistance with:

- ◇ LLN screening
- ◇ Computer skills
- ◇ Internet access (in our learning lounge)
- ◇ Support services for students with a disability
- ◇ Resumes
- ◇ Interview skills
- ◇ MY GOV assistance

COURSE DELIVERY

- ◇ Face-to-face delivery 2 days a week
- ◇ Additional support available

COURSE DURATION

- ◇ Approximately 10 weeks

The Certificate II in Skills for Work and Vocational Pathways is designed for individuals who require further foundation skills development to prepare for workforce entry or vocational training pathways.

Core Unit

FSKLRG011 Use routine strategies for work-related learning

Electives

FSKDIG002 Use digital technology for routine and simple workplace tasks

FSKNUM014 Calculate with whole numbers and familiar fractions, decimals and percentages for work

FSKNUM015 Estimate, measure and calculate with routine metric measurements for work

FSKOCM007 Interact effectively with others at work

FSKRDG010 Read and respond to routine workplace information

FSKWTG009 Write routine workplace texts

COURSE FEES

Course fees:

\$1400 (online/blended training)

\$28 (Certificate 3 Guarantee non concession)

\$14 (Certificate 3 Guarantee concession)

Electives (cont)

BSBWOR201 Manage personal stress in the workplace

BSBWOR202 Organise and complete daily work activities

BSBWOR204 Use business technology

FSKLRG009 Use strategies to respond to routine workplace problems

FSKLRG007 Use strategies to identify job opportunities

FSKLRG010 Use routine strategies for career planning

HLTAID001 Provide cardiopulmonary

Having trouble gaining employment due to your lack of foundation skills?

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